



# INTRODUCTION TO PERSONAL LEARNING PORTFOLIO WAT & MEC

*Marko Keskinen (WAT) & co  
Wed 6.9.2017 at 14.00, As2 (Tuas)*

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PORTFOLIO?

# AGENDA FOR TODAY

- 1) WHAT: Portfolio (Marko & Aila, Ville + Saara) – 25 min
- 2) WHY: Student experiences (Erik) – 10 min
- 3) HOW: Portfolio process (Marko & co) – 10 min
- 4) ...AND THEN : Group discussion (All) – 30 min
  - *Pros and cons of the portfolio process*
  - *How the portfolio process works in our group?*
  - *Open questions, innovative ideas!*
- 5) AND SO: Wrap-up + Q&A (Marko & co) – 10 min

1) WHAT?  
Portfolio basics

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Who has  
already done  
a personal  
portfolio?

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# PORTFOLIO?

- A portfolio is a **collection of student work** created for the purpose of **demonstrating their learning** or showcasing their best work.
  - Portfolios main aim is summative assessment + student-centered, deep & reflective learning
- There are various types of portfolios:
  - **Growth / development / learning portfolios** show student progress over time
  - **Presentation portfolios** show student's best work
  - **Evaluation portfolios** record overall student achievement for grading or evaluate how well a student has met established course goals

# PERSONAL LEARNING PORTFOLIO PLP

Summative assessment of your learning process

→ *Encouraging you to assess and reflect your learning process throughout your studies*

→ *Based on your Personal Study Plan (eHOPS) as well as your existing expertise*

...in a visually powerful way

→ *Documentation of your knowledge and skills*

→ *Portfolio can be used when applying jobs; complements CV*

...together with your group and mentor

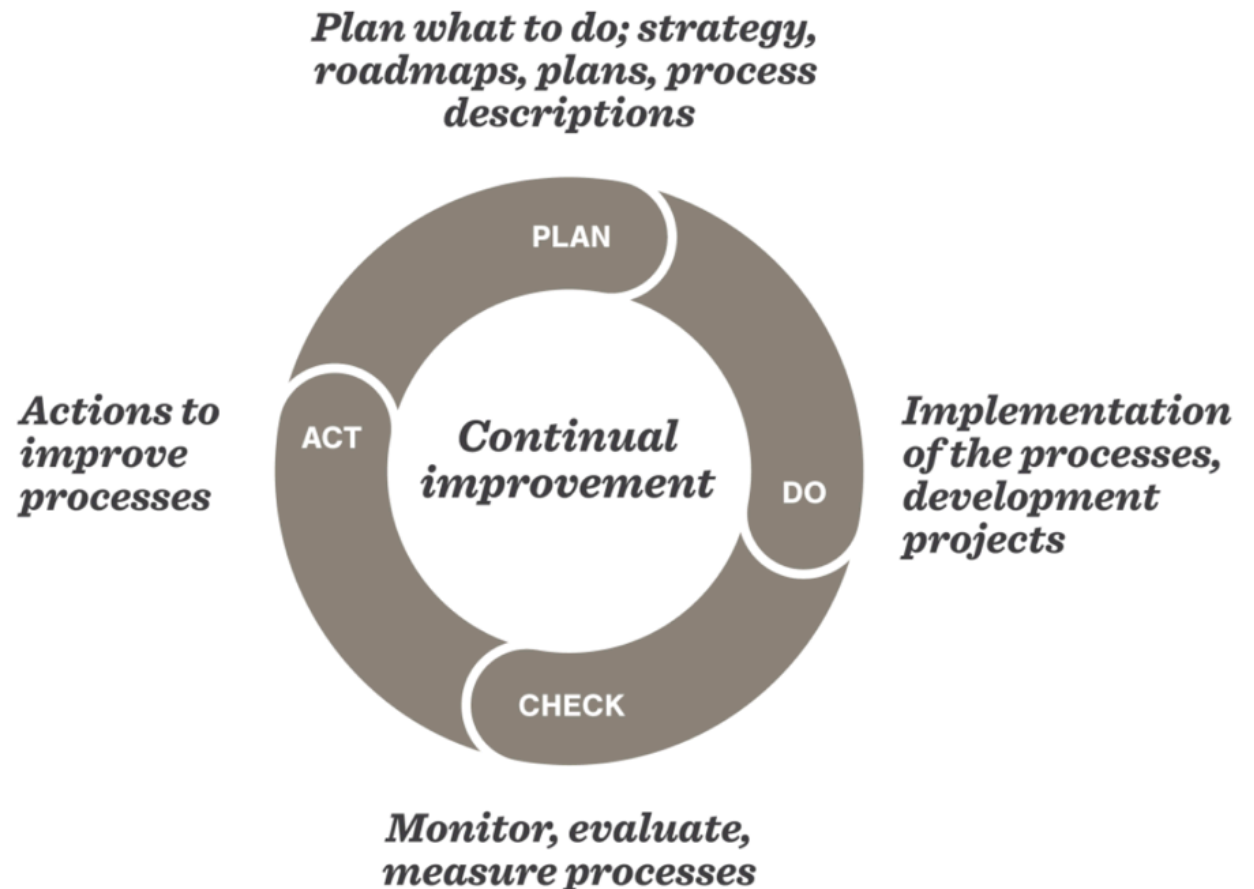
→ *Portfolio process builds on series of Group Meetings and Mentor Meetings: portfolio = 'the object' facilitating discussion*

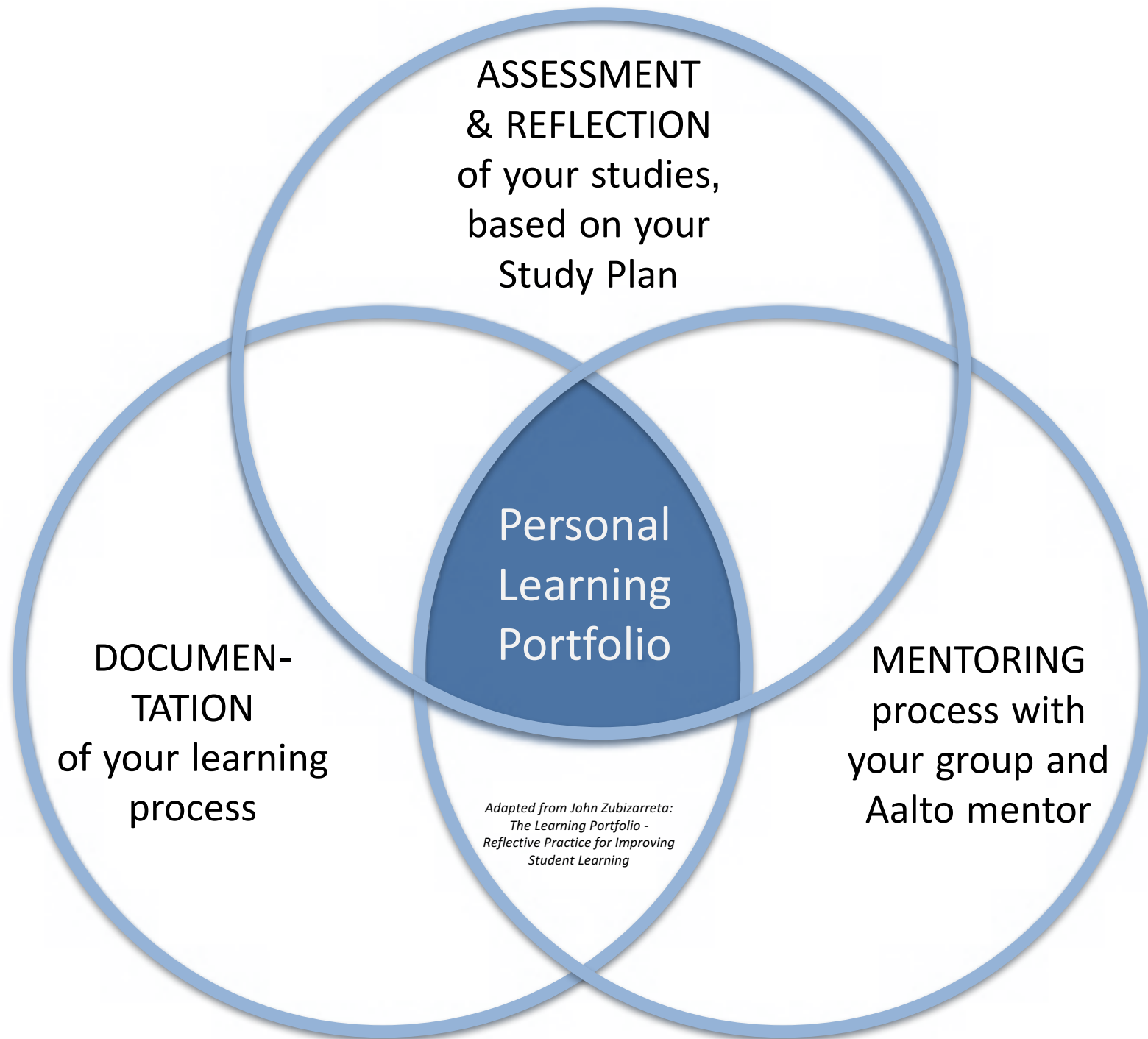
# PLP = PERSONAL PDCA

Portfolio follows the principles of **Plan-Do-Check-Act** cycle that forms the core of Aalto's quality management

→ It is about 'everyday activity with the underlying idea of continuous improvement'

→ Portfolio helps  
1) you to check and improve the quality of your studies, and  
2) gives us feedback about the quality of our teaching





ASSESSMENT  
& REFLECTION  
of your studies,  
based on your  
Study Plan

DOCUMENTATION  
of your learning  
process

MENTORING  
process with  
your group and  
Aalto mentor

Personal  
Learning  
Portfolio

*Adapted from John Zubizarreta:  
The Learning Portfolio -  
Reflective Practice for Improving  
Student Learning*



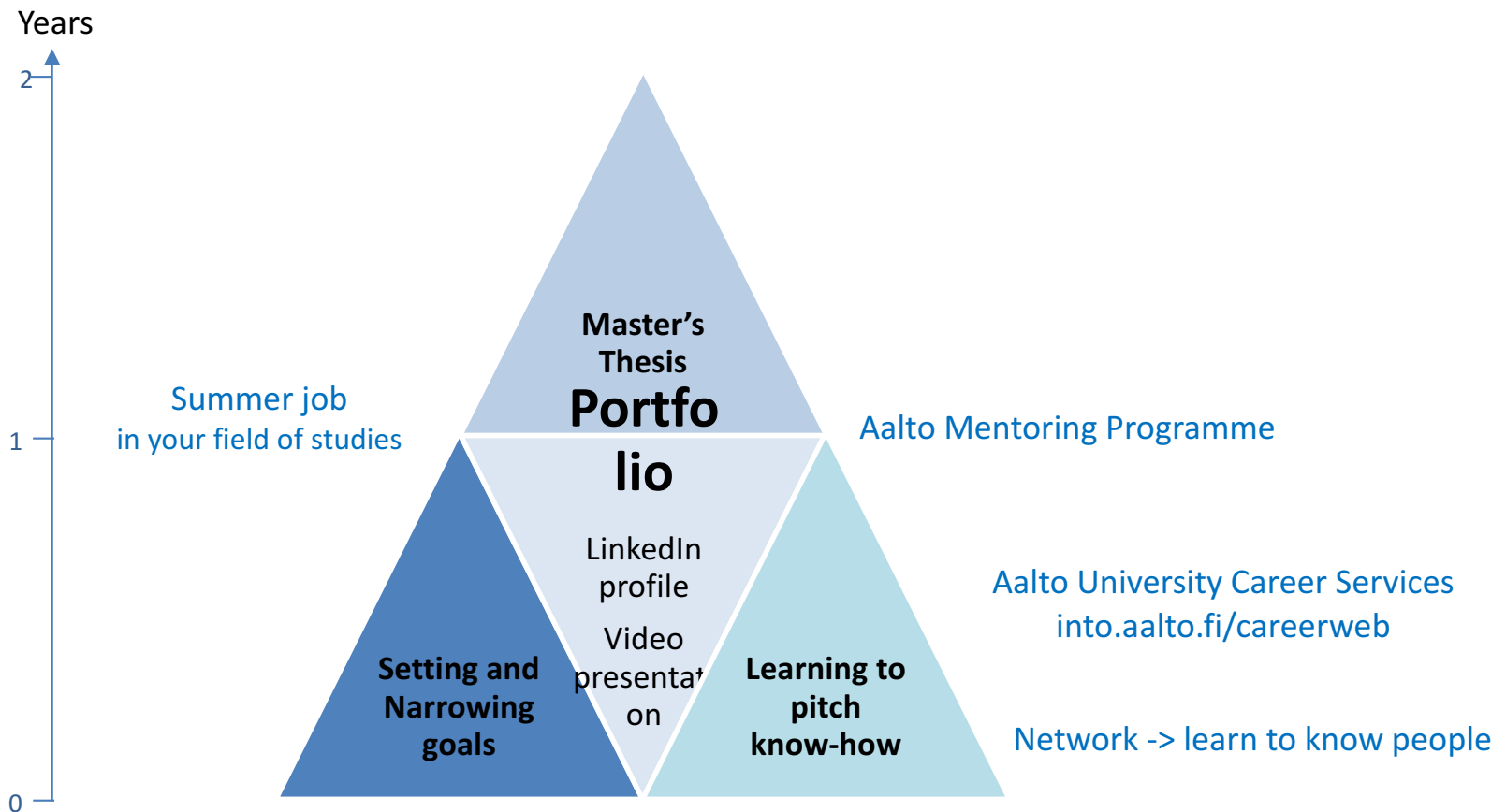


# Master student's roadmap to a career as a game changer

Aalto University  
School of Engineering

Aila Saloranta  
Career Services  
[aila.saloranta@aalto.fi](mailto:aila.saloranta@aalto.fi)

# Your Roadmap to a Career





Aalto University  
School of Engineering

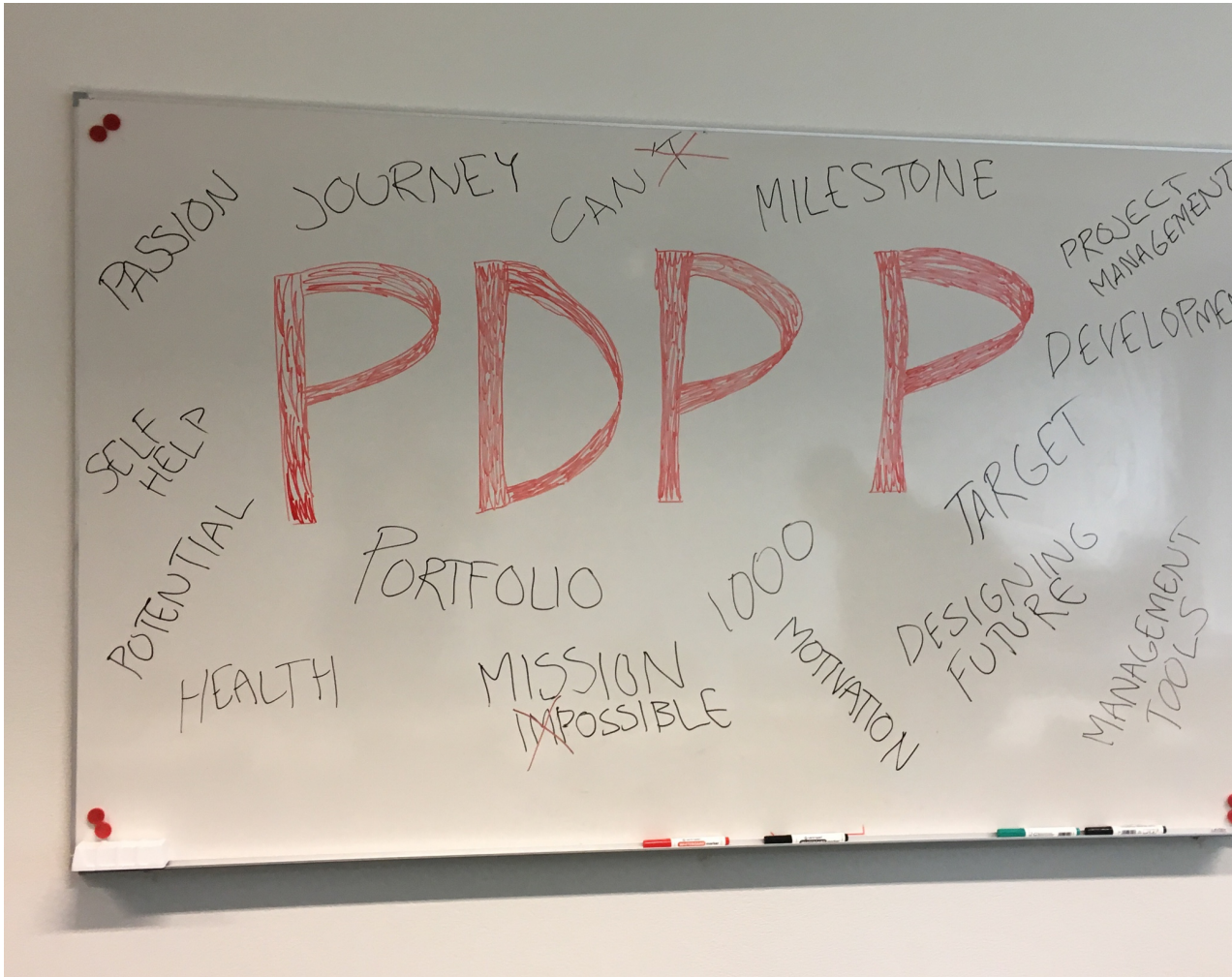
# Personal Development Project Plan by T4 project

*Ville Kivimäki, project manager*  
*Saara Meriluoto, coordinator*

# Janne Saario – Make your own path



<https://youtu.be/elvzwGQTiYo>



# ENG-E2010, PDPP - Personal Development Project Plan V

**Learning objectives:** After the course the student has created a personal development project plan (PDPP), has been thinking about the goals of one's studies, and knows how to plan and follow one's development.

**Contents:** The aim of the course is to help students develop life management skills. The student finds significance and relevance for one's studies while creating the PDPP.

**Forms of work and evaluation criteria:** The student has created the PDPP and participated in at least two PDPP development workshops/clinics during the autumn. The last version of the PDPP must be turned in via MyCourses.

# You need to do a portfolio as a part of your studies...

We will help you there providing:

- Explanation: what is a portfolio
- Ideas on where to start
- Ideas on where to go from there
- Feedback
- Coffee
- Healthy snacks
- Friends

# Fuel up your plans with us







Aalto University  
School of Engineering

**3rd floor  
@ Otakaari 4  
every Thursday 12pm – 6  
pm**

*Starting 14th September 2017*

Questions?  
Comments?

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## 2) WHY?

Experiences from  
portfolio process by  
Erik Salminen

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# What is the point?

## Enhancing the **OPPORTUNITIES**

- Try something new. Make it interesting!
- Once you have it, use it! Make it so good, you can use it straight away.
- Follow the evolution of your thoughts and perceived identity.

## **MINIMISING** the challenges

- Don't try to do too much at once. Spread it out!
- Let the portfolio evolve as your studies progress.
- In the end, it's all about what you want to say about yourself.





# PORTFOLIO FORMAT

- The format for the portfolio is free, and it can also change over time
  - Can be a personal blog, visual learning diary etc.
  - Final product can also be e.g. business or research plan
- Most likely it will be easiest to start with a written document, and then see how it evolves
- Main point is to follow the given guidelines!

# PORTFOLIO QUESTIONS

- portfolio must answer in one way or another following questions

*Main question:* **WHAT ARE MY CURRENT KNOWLEDGE & SKILLS?**

→ What is my current level of expertise in my field?

What have I learned so far during my studies (in & out Aalto)?

*Looking forward question:*

**WHERE DO I WANT TO GO + HOW DO I GET THERE?**

→ What I want to achieve during my studies?

What is my plan for my future career?

→ What kind of knowledge and skills I still need?

What kind of courses and activities will provide those?

# GENERAL PROCESS

## 1) Students divided into Mentor/Peer Groups

- WAT: The mentor group stays the same during the entire programme, and has same Aalto Mentor (Professor, Lecturer, ...)
- MEC: The peer group stays the same during the entire programme, and is formed to be geographically diverse

## 2) Portfolio updated regularly

- Student groups meet to discuss the portfolio
- Links to your personal meetings with Aalto Mentor:  
portfolio submitted before each mentor meeting  
= documents progress & frames the discussion

## 3) Final Portfolio submitted at the end of the studies

- No grade, but is required to finalise the studies



# EXAMPLE FROM WAT

2017

2018

1st meeting with your group before submitting the portfolio draft. Tutoring available before the DL

Summer Job Day 18 Jan

CV Clinic Nov-Dec

Portfolio feedback session

Mentor meeting 24 Oct

Job interview infopoint

CV infopoint 16-20 Oct




LinkedIn infopoint 9 Oct, 12.30 am

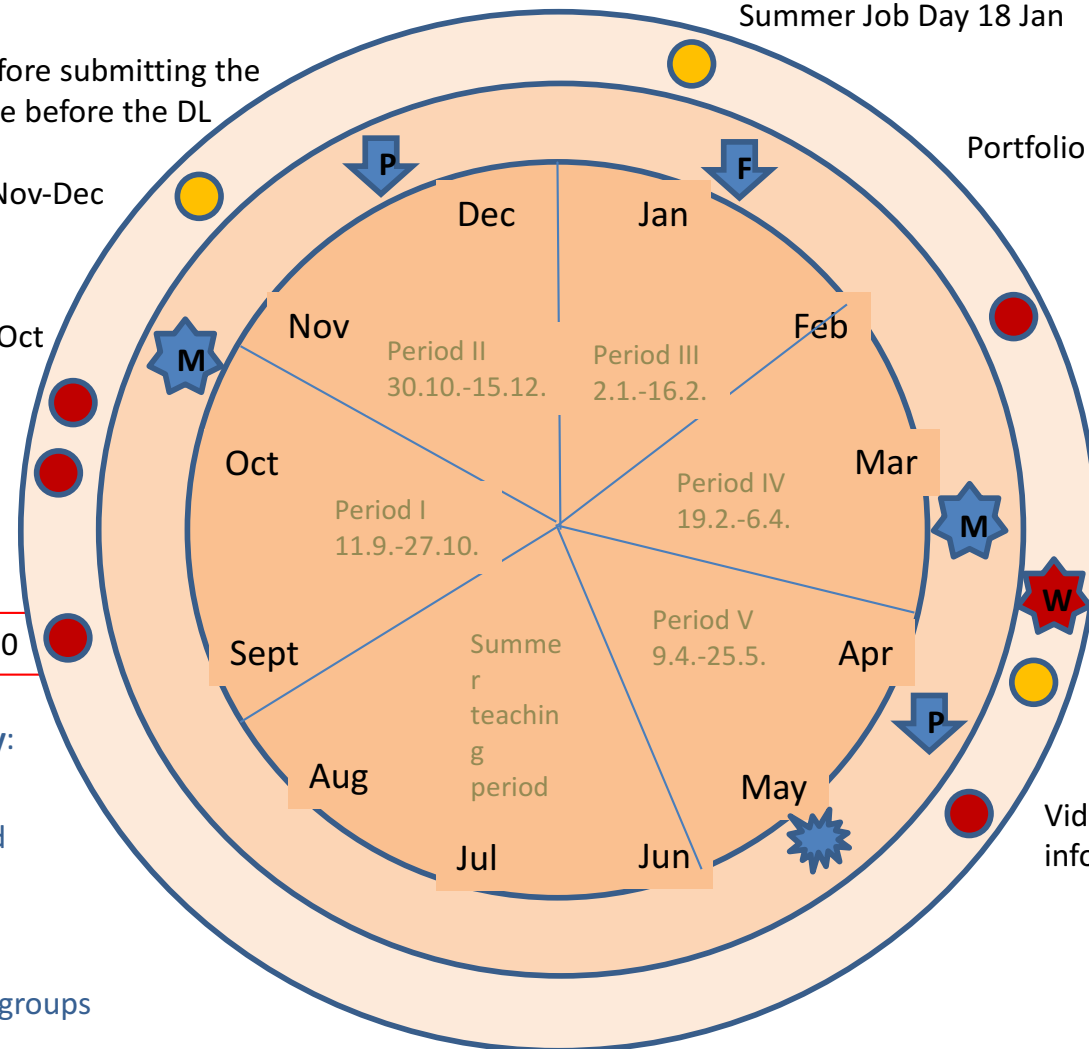
Portfolio infopoint 6 Sept 14.00-15.30

**Part of WAT Programme, compulsory:**

-  Aalto-Mentor Meeting
-  Portfolio submission incl. tutoring and peer group meeting
-  Synthesis Session

**Optional but recommended:**

-  WAT Working life Mentor Meeting in groups
-  WAT Working life infopoint
-  Activities offered by Aalto Career Services



Apply to Aalto Mentoring Programme  
Video presentation infopoint

In addition: Report on a Master's theses seminar during April-May or Sept-Oct 2018

Questions?  
Comments?

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4) AND THEN?  
Your time to tell  
your views!

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Thank you!

Questions?

Comments?

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