**LC-1310 H4 Spring 2019 COURSE SCHEDULE (version 4)**

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| **DATE** | **CLASS TOPICS** | **HOMEWORK** |
| Wk 1  14.01 | 1. Introduction to the course    1. aims    2. content    3. assessment 2. Principles of successful communication    1. audience    2. purpose    3. form    4. genre 3. How do you, & how should you, write?    1. The writing process    2. Writer types 4. Peer discussion about Assignment 1 | **Assignment 1:** Think of *two* interesting areas of research in your field you would like to explore. You will write a *review article* on one of these topics and also *present* on it, so choose your topics wisely. Topics can be based, for example, on what you did for your bachelor’s studies, a current course focus, or your future master’s thesis topic.  *Submit* two short paragraphs (*max* 200 words per preliminary topic idea) on 20 Janand be prepared to discuss your ideas in class.  **Online module 1:** Style and Form (3-5 hrs) |
| Wk 2  21.01 | 1. Peer discussion about topics ideas 2. Text organization 1    1. The Problem-Solution pattern    2. The CARS model    3. Extended definitions 3. Online writing resources & tools 4. Text organization 2    1. Coherence and cohesion    2. Introductions and conclusions    3. Comparing and contrasting | **Assignment 2:** Find an article that reviews, or is related to, your topic. Bring the article to class (on paper or in electronic form). Analyze a few pages in the article and identify “academic features” in each text by highlighting them. Are there any informal features? Bring to class and upload in MyCourses on 27 Jan.  **Assignment 3a:** *Define* a concept/trend from your field using three different sources (*max* 300 words). Use 2-3 amplification strategies. Bring to class on paper or on laptop on for peer editing on 28 Jan. No need to upload yet to MyCourses.  **Online module 2:** Given-New (3 hrs) |
| Wk 3  28.01 | 1. Peer discussion about finding sources 2. Peer feedback on extended definitions 3. Text organization 3    1. Paragraphs & topic sentences    2. Signposting    3. Argumentation 4. Peer feedback and re/drafting | **Assigment 3a – revised:** Incorporate peer feedback and upload to MyCourses.  **Assignment 3b:** Outline for the Review Articledue in MyCourses on 3 Feb.  **Online module 3:** Light-before-heavy Principle (2-3 hrs) |
| Wk 4  04.02 | 1. Peer discussion about outlines 2. Punctuation review 3. Citing sources    1. avoiding plagiarism    2. paraphrasing    3. summarizing 4. Review of text organization 5. Peer feedback and re/drafting | **Assignment 4a:** Version #1 of the Review Article. Incorporate the CARS model. Bring to class on paper or on laptop on for peer editing on 4 March. No need to upload yet to MyCourses.  **Online module 4:** Avoiding Weak Verbs (3-5 hrs) |
| Wk 5  04.03 | 1. **Written exam (about online modules)** 2. Peer editing of version #1 of RA | **Assignment 4b**: Version #2 of the Review Article. Incorporate peer edit improvements. |
| Wk 6  11.03 | 1. Peer editing of version #2 of RA 2. Effective Academic Presentations    1. Organization of a talk    2. Metalanguage: signposting and signaling    3. Visuals    4. Audience analysis | **Assignment 4b**: Upload to MyCourses by 25 March for teacher feedback  **Assignment 5a:** presentation outline due in MyCourses on 17 March. |
| Wk7  18.03 | **No class this week!** | **Assignment 5b:** submit first version of your slides 25 March. |
| Wk8  25.03 | Presentation practice sessions (videoed) | Check teacher comments on your “Review Article”. Make final changes and submit by **8 April.**  **Assignment 6:** Self-evaluation and reflection on the practice sessions**.** |
| Wk 9  01.04 | Final presentations (videoed) | **Assignment 6:** Self-evaluation and reflection on the practice sessions. Due in MyCourses on 31 March.  Submit **final version of slides** to MyCourses on 31 March. |
|  |  | **Final Review Article**, incorporating teacher feedback, due in MyCourses on 8 April. |