**LC-1310 H4 Spring 2019 COURSE SCHEDULE (version 4)**

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| **DATE** | **CLASS TOPICS** | **HOMEWORK** |
| Wk 114.01 | 1. Introduction to the course
	1. aims
	2. content
	3. assessment
2. Principles of successful communication
	1. audience
	2. purpose
	3. form
	4. genre
3. How do you, & how should you, write?
	1. The writing process
	2. Writer types
4. Peer discussion about Assignment 1
 | **Assignment 1:** Think of *two* interesting areas of research in your field you would like to explore. You will write a *review article* on one of these topics and also *present* on it, so choose your topics wisely. Topics can be based, for example, on what you did for your bachelor’s studies, a current course focus, or your future master’s thesis topic. *Submit* two short paragraphs (*max* 200 words per preliminary topic idea) on 20 Janand be prepared to discuss your ideas in class.**Online module 1:** Style and Form (3-5 hrs) |
| Wk 221.01 | 1. Peer discussion about topics ideas
2. Text organization 1
	1. The Problem-Solution pattern
	2. The CARS model
	3. Extended definitions
3. Online writing resources & tools
4. Text organization 2
	1. Coherence and cohesion
	2. Introductions and conclusions
	3. Comparing and contrasting
 | **Assignment 2:** Find an article that reviews, or is related to, your topic. Bring the article to class (on paper or in electronic form). Analyze a few pages in the article and identify “academic features” in each text by highlighting them. Are there any informal features? Bring to class and upload in MyCourses on 27 Jan.**Assignment 3a:** *Define* a concept/trend from your field using three different sources (*max* 300 words). Use 2-3 amplification strategies. Bring to class on paper or on laptop on for peer editing on 28 Jan. No need to upload yet to MyCourses.**Online module 2:** Given-New (3 hrs) |
| Wk 328.01 | 1. Peer discussion about finding sources
2. Peer feedback on extended definitions
3. Text organization 3
	1. Paragraphs & topic sentences
	2. Signposting
	3. Argumentation
4. Peer feedback and re/drafting
 | **Assigment 3a – revised:** Incorporate peer feedback and upload to MyCourses.**Assignment 3b:** Outline for the Review Articledue in MyCourses on 3 Feb.**Online module 3:** Light-before-heavy Principle (2-3 hrs) |
| Wk 404.02 | 1. Peer discussion about outlines
2. Punctuation review
3. Citing sources
	1. avoiding plagiarism
	2. paraphrasing
	3. summarizing
4. Review of text organization
5. Peer feedback and re/drafting
 | **Assignment 4a:** Version #1 of the Review Article. Incorporate the CARS model. Bring to class on paper or on laptop on for peer editing on 4 March. No need to upload yet to MyCourses.**Online module 4:** Avoiding Weak Verbs (3-5 hrs) |
| Wk 504.03 | 1. **Written exam (about online modules)**
2. Peer editing of version #1 of RA
 | **Assignment 4b**: Version #2 of the Review Article. Incorporate peer edit improvements.  |
| Wk 611.03 | 1. Peer editing of version #2 of RA
2. Effective Academic Presentations
	1. Organization of a talk
	2. Metalanguage: signposting and signaling
	3. Visuals
	4. Audience analysis
 | **Assignment 4b**: Upload to MyCourses by 25 March for teacher feedback**Assignment 5a:** presentation outline due in MyCourses on 17 March. |
| Wk718.03 | **No class this week!** | **Assignment 5b:** submit first version of your slides 25 March. |
| Wk825.03 | Presentation practice sessions (videoed) | Check teacher comments on your “Review Article”. Make final changes and submit by **8 April.****Assignment 6:** Self-evaluation and reflection on the practice sessions**.** |
| Wk 901.04 | Final presentations (videoed) | **Assignment 6:** Self-evaluation and reflection on the practice sessions. Due in MyCourses on 31 March.Submit **final version of slides** to MyCourses on 31 March. |
|  |  | **Final Review Article**, incorporating teacher feedback, due in MyCourses on 8 April. |