



Aalto University

LC-1117 Integrated Oral and Written Skills (o,w) (3 ECTS)

This course fulfills the university foreign language requirement. (written + oral)

Groups

H9: Wednesdays 9.30-11.45 in Y229a

H10: Thursdays 9.30-11.45 in U262

H11: Thursdays 12.30-14.45 in Y229a

H12: Fridays 9.30-11.45 in Y346

+ Final group presentations: Tues & Wed May 28-29th
in Y307a, groups sign up for a 2h slot

Office hour: by appointment

Otakaari 1/ U219

Email: laura.mendoza@aalto.fi

Tel. 050 5122978

Website & course materials: MyCourses

Prerequisites

CEFR-starting level: B2, This course is to be taken simultaneously with PHYS-A0140 **Structure of Matter** (5 cr).

Learning outcomes Upon completion of this course, the students will be able to

- Recognize the strategies and elements that enhance clarity and audience-friendliness in both oral and written communication
- Apply these strategies and elements in oral presentations and writing related to their field of study
- Distinguish between formal and informal styles of communication

Content

This course introduces written and oral communication principles and strategies that are applicable to professional and academic purposes and is at the same time integrated with **PHYS-A0140 Structure of Matter**. Written tasks and oral tasks will support the content course and be largely determined by its requirements. Throughout this course, students work individually and/or in small groups to develop their presentation and writing skills. Moreover, students give and receive constructive feedback on their work and revise it accordingly.

Course materials

1. Online materials + lecture slides (in MyCourses)
2. In-class handouts

Workload Small-group instruction 24h Independent study 57 h

Attendance

Participants must attend 80% of the class sessions. One absence (1 x 3 hrs, i.e. two sessions) is allowed but not encouraged. Missing class may result in losing points for certain graded in-class activities. It is possible to ask to attend one of the other weekly sessions, but ask the teacher first about it (Friday group does not follow the same schedule in the first two weeks).

GRADING:

Preparatory assignments 40%

Article discussion: leader (10%) + participation in 3 discussions (10%)

Online modules 1-4 (20%)

Written assignment(s) 30%

- Draft version and participation in "self-editing" session in class (5%)
- Text "Introduction to Friction" (25%) graded 1-5

Oral assignment(s) 30%

- Final presentation (30%) graded 1-5
 - o *Practice session in groups (with the teacher or independently with "proof") 10%,
 - if you opt not to practice at all, your group final presentation part will be valued at 20% (instead of 10%)
 - o Final presentation group grade: 10% + individual performance 10%

Grading scale

5 93 – 100% of total points

4 85 – 92%

3 77 – 84%

2 69 – 76%

1 61 – 68%