

Introduction Course for Bachelor's Students ECON-A1000 (1 cr)

Bachelor's programme in Economics

Academic year 2020-2021



Aalto University
School of Business

Elina Yrjänäinen

Wednesday 16.9.2020

Agenda

- Introduction to this course
- Planning of studies and making a study plan in Sisu
- Small-group discussion
- Academic regulations



Learning outcomes

After completing the course, the student:

- **is familiar with Aalto University, the programme and the academic advisor**
- **has acquired knowledge about the degree requirements, the minors and the services offered by the university**
- **is able to make a target-oriented study plan**
- **has improved both academic and intercultural skills to be able to work and collaborate in a multicultural and multidisciplinary learning environment**
- **knows the principles of good scientific practices at Aalto university**
- **knows what academic integrity is at Aalto University and how to adopt it**

The schedule

Date and time	Topic by
Wed 16.9 14.15 - 15.45	Introduction to the course and study planning by Elina Yrjänäinen, course coordinator Academic regulations by Pia Lahti, Manager of Academic Affairs
Wed 23.9 13.15 - 14.00	How to study mathematics by university lecturer Panu Erästö
Thu 1.10 13.00 - 14.30	Study skills and time management by study psychologist Merita Petäjä
Wed 7.10 13.00 - 14.30	Group work skills by study psychologist Merita Petäjä
Beginning of November (exact dates & times will be announced)	Meetings with your academic advisor and the group
First year of studies	Study plan meetings with Elina Yrjänäinen, book a time (vihta)

Assignments

- 1. Time management task (1.10 / DL tbd)**
- 2. Planning of studies (Fall term 2020)**
 - Participating in academic advising
 - Making a study plan (SISU)

BSc programme in Economics

Planning of studies and
creating your
personal Study Plan
(PSP / HOPS)



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Why is personal study plan needed?

- Personal study plan is a tool for **you** to plan and visualize your studies
- Used also for study counselling and administrative purposes
- **Students** prepare their own personal study plans in SISU
 - sisu.aalto.fi
 - planning officer approves the plan
 - can be modified later
- Degree structure is the basis of the study plan

When is personal study plan needed?

Personal study plan is needed for

- **applying for exchange studies**
- **applying for credit transfer**
- **applying for studies completed through JOO Flexible study right**
- **following the progress of your studies, plan them and see which courses you still have to complete towards your degree**
- **graduation, your diploma will be compiled according to PSP**

Curriculum and instructions for creating the PSP

Curriculum: <https://into.aalto.fi/display/enbscecon/Curriculum+2020-2022>

Instructions for creating the PSP in Sisu system:

<https://into.aalto.fi/display/enbscecon/Planning+your+studies> > Personal Study Plan (PSP)

SISU-Wiki:

<https://wiki.aalto.fi/display/SISEN/Students>

Group discussion

Zoom break out rooms, 10 mins.

How will I utilize Aalto's study opportunities in my degree?

Discuss about your study choices: minor studies, business studies, language studies, electives

Aalto Community

- We are all part of this community.
- We have different roles, but we are all equal.
- We all deserve to be treated with dignity as we are.
- Working and studying together helps you and others. Make sure that you invite everyone to join you in your study groups!

Integrity as a value

In accordance with the Aalto University values, its operations are founded on integrity, openness, and equality.

In the Aalto University strategy, this means for instance that

- 1) Aalto University activities are based on honesty, fairness and objectivity and that
- 2) Aalto University measures individual success with clearly defined criteria in order to recognize good performance without bias.

Ethics in your studies

- The goal of the Code of Academic Integrity is to safeguard the learning of the student in a manner that respects the accomplishments of both the student and others. Learning requires independent intellectual effort by the student. A study attainment earned through misconduct does not serve as proof of the true skill level of the student. Misconduct is disrespectful of both the teacher and the university community.
- *Students are expected to obey the law and know by know the principles of what is and what is not allowed (cheating on exams, plagiarism...)*

Source :

Aalto University Code of Academic Integrity and Handling Violations Thereof

Exams and remote exams

- Cheating on exams
 - Using not allowed materials or even trying to use not allowed materials
 - Helping another student
- Examples
 - Using a book or searching the internet, when it is not allowed
 - Using a non approved calculator
 - Working with other students when it is not allowed
 - Asking another person to take the exam on your behalf
- Remote exams
 - Remote exams can be proctored
 - Cheating is cheating in all exams!
 - The teacher of your course gives you instructions on your exams. Make sure you know the instructions well before the exam!

Programming courses

- Co-operating and chatting with others about the assignments is highly recommended as long as it's in general level and everyone involved come up with an individual solution
 - Copying someone else's code is not allowed
- Do not copy anything from the internet and present this as your own solution!
- The most important thing is to learn and understand, not just getting all the points!
- Read the instructions carefully!
- Ask the course assistant/teacher if you are unsure!
- You get easily caught for coping code! DO NOT DO THAT!

Consequences

- A study attainment may be left ungraded if the student is deemed to have violated against the Code of Academic Integrity while completing it.
 - Student will not be given an extra possibility to complete the course. You will need to retake the course the following academic year.
 - If the violation is noticed after the course, the course may be marked as “Fail” afterwards
- In serious cases a student who has been found guilty of misconduct (i.e. ‘acts under false pretenses’) may be cautioned or suspended for a maximum of one year as a disciplinary measure, depending on the severity of the violation. Also students who have assisted other students in misconduct may face disciplinary action.

What do I do if I know or even suspect a foul play

- Acting in a responsible and ethical manner is a basic value of our University. We are all expected to act according to our University rules and regulations.
- If you suspect or know that someone is not acting according to the University rules, please contact the teacher of the course or Manager of academic affairs (Pia Lahti, pia.lahti@aalto.fi)