**Teaching Practice Plan and Evaluation**

Name

Contact information:

Course code and name:

Link to MyCourses etc.:

Table of contents

[1 YOUR OWN OBJECTIVES FOR THE TEACHING PRACTICE 3](#_Toc500509222)

[1.1 Pedagogical development task / research questions for the teaching practice 3](#_Toc500509223)

[1.2 Your own personal learning outcomes for the teaching practice 3](#_Toc500509224)

[2 TEACHING PHILOSOPHY AND APPROACH TO TEACHING 4](#_Toc500509225)

[3 OPERATIONAL ENVIRONMENT OF YOUR TEACHING PRACTICE 5](#_Toc500509226)

[4 TARGET GROUP OF YOUR COURSE AND ITS EFFECT ON COURSE PLANNING 6](#_Toc500509227)

[4.1 Course participants and their level of knowing 6](#_Toc500509228)

[4.2 Analysis of the effect of the target group to the pedagogical choices made 6](#_Toc500509229)

[5 COURSE PLAN 7](#_Toc500509230)

[5.1 Basic information (name of the course, amount of the ECTS, teaching period, level of the course, etc., link to the learning platform eg. MyCourses, schedule of the sessions..) 7](#_Toc500509231)

[5.2 Learning outcomes (including also skills such as group working, presentation skills etc.) 7](#_Toc500509232)

[5.3 Content (for example core content divider) 7](#_Toc500509233)

[5.4 Assessment: methods, criteria, scale 7](#_Toc500509234)

[5.5 Teaching methods 7](#_Toc500509235)

[5.6 Course workload (both from students and the teachers side) 7](#_Toc500509236)

[5.7 Course connections to the programme (on which module/major/minor course belongs to, connections with other courses, previous knowledge required and what knowledge does this course offer to other courses) 7](#_Toc500509237)

[5.8 Materials used during the course 7](#_Toc500509238)

[5.9 Student feedback (methods, focus areas, time) and teaching development (how do you collect student feedback and how do you use it in order to develop your teaching) 7](#_Toc500509239)

[6 EVALUATION AND REFLECTION OF THE TEACHING PRACTICE (will be completed in the end of the course) 8](#_Toc500509240)

[6.1 Evaluation and reflection of your own teaching 8](#_Toc500509241)

[6.2 Teaching observation: peer group 8](#_Toc500509242)

[6.3 Teaching observation: other than peer group 9](#_Toc500509243)

[7 REFERENCES 10](#_Toc500509244)

# YOUR OWN OBJECTIVES FOR THE TEACHING PRACTICE

*Write here about your pedagogical development task in the teaching practice. Write down also your personal learning outcomes for the teaching practice.*

## Pedagogical development task / research questions for the teaching practice

## Your own personal learning outcomes for the teaching practice

# TEACHING PHILOSOPHY AND APPROACH TO TEACHING

*In this section you may use the teaching philosophy (Theory-in-use essay or Approach to learning and teaching essay) written in Learning and teaching in Higher Education course (LTHE / TAU I). However the length of this section is only one page. The form of this section is reflective so use references only if you want to emphasize a certain theoretical framework. The instruction below is taken from Aalto University “GUIDELINES FOR COMPILING THE TEACHING PORTFOLIO”.*

*Describe and reflect on your beliefs, priorities and convictions about teaching and learning and how your perception affects the way you approach teaching and decide teaching and learning methods. Explain your approach to the supervision and guidance of students: what do you regard important? Explain your principles in assessing students’ learning. Give examples of your own beliefs being visible in your way of planning teaching as well as in your teaching, assessment and supervision of students. Reflect on the development of your pedagogical approach. Elaborate on how your approach affects the students’ learning outcomes. What are your plans for development?*

# OPERATIONAL ENVIRONMENT OF YOUR TEACHING PRACTICE

*Explore and describe here the operational environment where the course in which you carry out your teaching practice exists.*

You may explore the environment by writing about*:*

* *Basic information of the unit: name, activities in research and teaching*
* *Organizational structure and how teaching is organized in the unit*
* *Teaching activities (courses, minors, majors, international masters programmes etc.) organized by the unit*
* *The degree programme and curriculum structure in which the course belongs*
* *Status of the course in the curriculum and connections to other courses*
* *Curriculum development work in the unit*
* *Educational development work in the unit and your role in it*
* *Pedagogical strategy of the unit*

# TARGET GROUP OF YOUR COURSE AND ITS EFFECT ON COURSE PLANNING

*Describe here the target group and participants of your course. Explain how the target group affects the course planning and pedagogical choices you make in designing the course.*

## Course participants and their level of knowing

## Analysis of the effect of the target group to the pedagogical choices made

# COURSE PLAN

*Present here the plan of your course. You may use the course plan completed in Course design (TAU II, or Course Clinic or Opetuksen suunnittelu) course here.*

## Basic information (name of the course, amount of the ECTS, teaching period, level of the course, etc., link to the learning platform eg. MyCourses, schedule of the sessions..)

## Learning outcomes (including also skills such as group working, presentation skills etc.)

## Content (for example core content divider)

## Assessment: methods, criteria, scale

## Teaching methods

## Course workload (both from students and the teachers side)

## Course connections to the programme (on which module/major/minor course belongs to, connections with other courses, previous knowledge required and what knowledge does this course offer to other courses)

## Materials used during the course

## Student feedback (methods, focus areas, time) and teaching development (how do you collect student feedback and how do you use it in order to develop your teaching)

# EVALUATION AND REFLECTION OF THE TEACHING PRACTICE (will be completed in the end of the course)

*In this section you will analyse and evaluate your own teaching as well as other teaching that you have observed during the course. Try to avoid descriptive repetition of the sessions but concentrate on describing and reflecting on observations, ideas and synthesis you have gained, what you have learnt and plan how you are going to develop your teaching in the future.*

## Evaluation and reflection of your own teaching

*Mark down here your own observations and findings about your teaching. Reflect on where did you do well and what needs to be developed further, what have you learnt, has your pedagogical thinking developed, how etc. Reflect this based on the learning objectives that you set. Analyse and evaluate the feedback that you got (from the students, your peer group members and your supervisor).*

*You may think following question:*

* *How did you achieve the learning outcomes you set?*
* *How did you succeed with contents, teaching and evaluation methods etc. chosen?*
* *What kind of feedback did you get?*
* *What do you think how did you succeed in general?*
* *How did the students achieve the learning outcomes of the course?*
* *What kind of further development ideas did you get during the teaching practice?*
* *How could you evaluate your own development during the teaching practice and factors affecting it?*
* *How is your own approach to teaching and learning developed during the course what kind of plans and vision you have for the future?*

## Teaching observation: peer group

*Observe the teaching of your peer group members. The aim is to observe pedagogical reasoning and decision making during the teaching session e.g. teaching and evaluation methods used. First write down all the sessions observed in the table below and then in the text reflect more deeper the ones that were the most important to you and from which you got ideas to your own teaching.*

|  |  |  |
| --- | --- | --- |
|  | Theme, place and time | Teacher |
| *Observation 1* |  |  |
| *Observation 2* |  |  |
| *Observation 3* |  |  |
| *Observation 4* |  |  |

## Teaching observation: other than peer group

*In addition to your peer group members, observe teaching in other contexts. The aim is that you expand your own pedagogical view about teaching practices. This observation may be e.g. observation in other schools of Aalto, visiting other Finnish universities or universities of applied sciences. It may also be teaching of your own discipline in other institutions. It is recommended that you choose such teaching for observation that supports the most your own teaching and teachership as well as the learning objectives you set for the teaching practice.* ***Note that this observation must include also non-university level teaching!***

*First write down all the sessions observed in the table below and then in the text reflect more deeper the ones that were the most important to you and from which you got ideas to your own teaching.*

|  |  |  |
| --- | --- | --- |
|  | Theme, place and time | Teacher |
| *Observation 1* |  |  |
| *Observation 2* |  |  |
| *Observation 3* |  |  |

# REFERENCES