

Introduction Course for Bachelor's students

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ECON-A1000 (1 cr)

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Department of Economics*

Monday 20.9.2021



Aalto University
School of Business



Agenda

- **Introduction to this course**
- **Planning of studies and creating a study plan in Sisu**
- **Small-group discussion**
- **Credit transfer**
- **Individual study arrangements**



Learning outcomes

After completing the course, the student:

- is familiar with Aalto University, the programme and the academic advisor
- has acquired knowledge about the degree requirements, the minors and the services offered by the university
- is able to make a target-oriented study plan
- has improved both academic and intercultural skills to be able to work and collaborate in a multicultural and multidisciplinary learning environment
- knows the principles of good scientific practices at Aalto university
- knows what academic integrity is at Aalto University and how to adopt it

Schedule

Date and time	Topic by
Mon 20.9 13.15-15.00	Introduction to the course: Planning of studies and creating a study plan in Sisu, Credit transfer, Individual study arrangements (Elina Yrjänäinen)
Mon 4.10 13.15 - 15.00	Open online reception hour (optional) Possibility to ask questions related to studies and the planning of studies.
Mon 18.10 13.15-15.00	Study skills and time management <i>by study psychologist Alli Mattila</i>
Wed 10.11 10.15-12	Group work skills <i>by study psychologist Alli Mattila</i>
Wed 24.11 10.15-12.00	Academic regulations, Code of conduct, Exchange studies, Course wrap-up <i>by Manager of Academic Affairs Pia Lahti, Sanna Huovinen-Kiuru, Elina Yrjänäinen</i>
Fall 2021	Meeting with your academic advisor

To complete the course, you should...

- ✓ **Participate in lectures (periods I & II)**
- ✓ **Do the time management task (18.10 / DL 8.12)**
- ✓ **Make a study plan in SISU and send it for approval (Fall term 2021)**

BSc programme in Economics

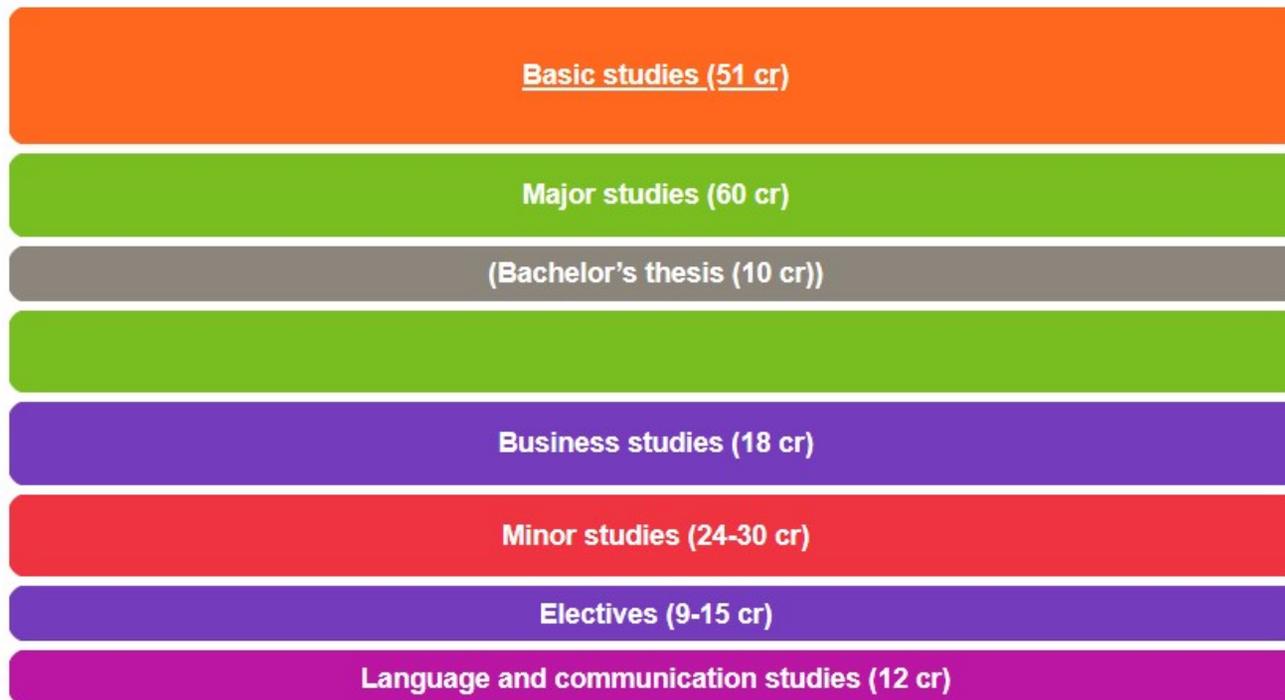
Planning of studies and
creating your
personal Study Plan
(PSP / HOPS)



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Bachelor's degree structure



What should I study?

- The **curriculum** determines what can be included in your degree
- The degree consists of six study modules:
 - Basic studies and major studies focus on economics and quantitative methods
 - For business studies, minor, languages and electives you can choose more freely depending on your personal goals and interests
- **Recommended study timetable for your studies:**
 - **Into** > BSc Programme in Economics > Planning your studies
 - Helps you to ensure you have the prerequisites for the courses
 - Helps you to reach the 60 credits annual target
- The courses you wish to include in your degree are determined in your **Personal study plan (PSP/HOPS)**

Why is personal study plan needed?

- Personal study plan is a tool for **you** to plan and visualize your studies
- Used also for study counselling and administrative purposes
 - course registrations
 - credit transfer
 - diploma
- **Students** prepare their own personal study plans in SISU
 - sisu.aalto.fi
 - planning officer approves the plan
 - study plan can be modified later
- Degree structure is the basis of the study plan

When is personal study plan needed?

Personal study plan is needed for

- applying for exchange studies
- applying for credit transfer
- applying for studies completed through JOO Flexible study right
- following the progress of your studies, plan them and see which courses you still have to complete towards your degree
- graduation, your diploma will be compiled according to personal study plan

Curriculum and instructions for creating the PSP

Curriculum:

<https://into.aalto.fi/display/enbscecon/Curriculum+2020-2022>

Minor study guide:

<https://into.aalto.fi/display/enopinnot/Minors+2020-2022>

Instructions for creating the study plan in Sisu:

<https://wiki.aalto.fi/display/SISEN/Students>

SISU!



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Group discussion

Zoom break out rooms, 10 mins.

**How can I make the most out of Aalto's
study opportunities in my degree?**

**You can discuss study choices: major studies, minor studies,
business studies, language studies, electives**

Credit transfer



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Credit transfer

- **You can transfer credits for studies completed at other higher education institutions either in Finland or abroad.**
- **Types of credit transfer:**
 - **Substitution:** replacing an Aalto course with prior studies completed elsewhere
 - **Inclusion:** incorporating studies completed elsewhere into your degree as optional studies (electives, minor, studies in another Aalto degree)
 - Learning gained outside formal education (*opinnollistaminen*)

How to apply for credit transfer

- You can apply for credit transfer through your personal study plan on Sisu.
- **Sisu instructions:**
<https://wiki.aalto.fi/display/SISEN/Credit+transfer%3A+Incorporating+studies+in+your+degree+by+credit+transfer>
- **More information and general guidelines:**
<https://into.aalto.fi/display/enbscecon/Credit+transfer>

Individual study arrangements

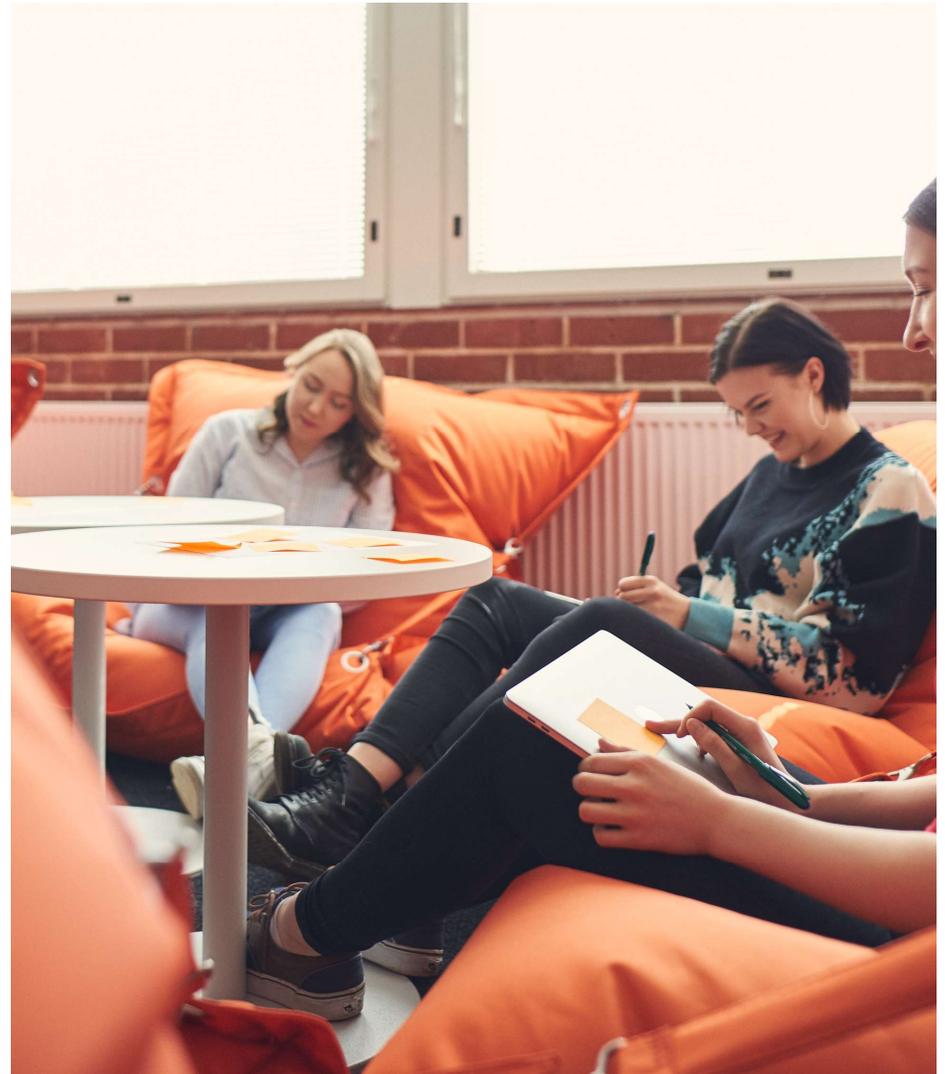
All Aalto students have the right to reasonable individual study arrangements due to an impairment restricting his/her ability to study or other health condition.

The teacher assesses and defines the specific implementation based on the intended learning outcomes of the course.

Implementation may for example be:

- **to get one (1) extra hour to use in the examination,**
- **possibility to complete the examination in a separate space,**
- **extended deadlines for returning writing assignments...**

Please note, that the recommendations for individual arrangements are made based on the students needs and are valid according to a doctor's certificate.



Granting individual study arrangements

If you need individual study arrangements, proceed as follows:

- Contact Marie Perret, marie.perret@aalto.fi, at Learning Services to arrange a meeting.
- Bring to the meeting **a statement of your condition** signed by a doctor, psychologist or other expert.
- Show the certificate for individual study arrangements to your teachers and examination organizers to agree on the arrangements needed. Please show the certificate to the teacher **upon enrolling to the course or at the first lecture at the latest.**

More information:

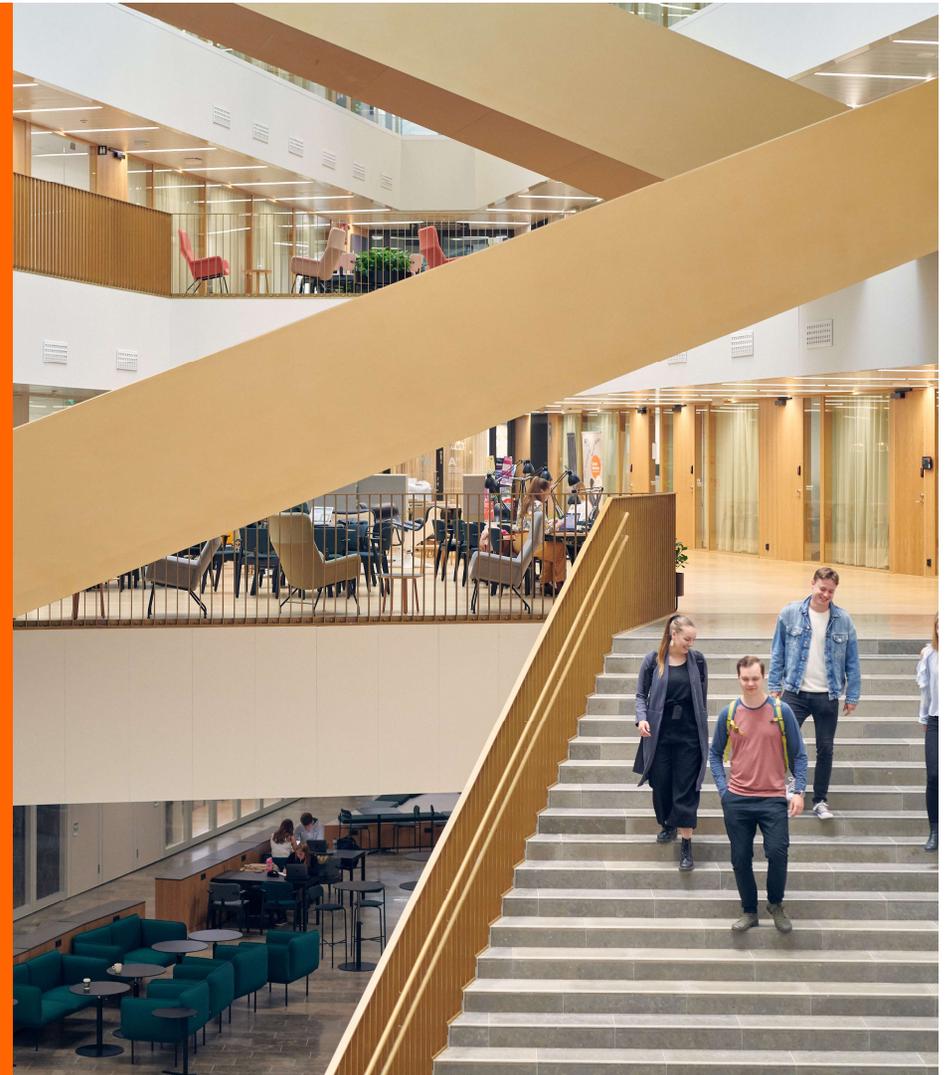
<https://www.aalto.fi/en/services/individual-study-arrangements>

<https://into.aalto.fi/display/enopisk/Individual+study+arrangements>

Contact person at School of Business,
Learning Services:

Marie Perret

marie.perret@aalto.fi



Time for questions