Project notification

**COSTUME WORKSHOP**

Please send the filled form to the workshop master and as cc to your supervising teacher.

**BACKGROUND INFORMATION**

**Student:**

**Contact information:**

**Supervising teacher:**

**Course / Production Title & number:**

**Short description of the nature of the project** (theatre | dance | film | installation etc.)**:**

xxx

**Number of persons to be dressed:**

**Deadline / Premiere / 1st Shooting date:**

**Detailed timetable** (consider pre- and after production)**:**

**WORK PLAN**

**What Costume Workshop facilities you will need for your work?**

xxx

**Estimate what kind of help you will need from the workshop master and when?**

xxx

**Do you need permission for evening and weekend work? Please specify when.**

xxx

**Important**

Please discuss with the workshop master about available working slots. The project notification helps us to match your project along with others. Courses and productions in accordance with the ARTS timetable are prioritized.

**Working times**

The Costume Workshop is open on workdays 9-16 and by separate agreement 8-20. Working in the evenings and weekends need to be agreed on separately with the workshop master. Orientation is mandatory before working in the premises and working alone should be avoided when possible.

**Contact information:**

Johanna Ilmarinen | Workshop master |Costume workshop | Aalto Studios

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