

ASSESSMENT MATRIX FOR THE COURSE PLAN

Element	Not passed	To be completed	Accepted
Curriculum work	No connection to curriculum level planning (course connection, description of programme).	The level of the course is mentioned and also the programme but a more detailed description of course connections is missing.	Course connections are described (on which module course belongs to, connections with other courses, previous knowledge required and what knowledge does this course offer to other courses)
Learning outcomes and Core content	No description of learning objectives/outcomes and/or core content analysis OR the outcomes/core content are described so that they are not understandable.	Learning outcomes are written but are not at the right level or are not described (listing is not enough). Core Content has been described however its connection to learning outcomes is not entirely clear.	Learning objectives are well thought to support students learning. Core content is clearly described and its connection to learning outcomes is clear. The content of a course includes core content (must know), complementary content (should know) and special content (nice to know) in the right proportion.
Workload and time allocation	Workload (for students and teacher) is not calculated.	Workload is calculated but there are some important parts missing or the workload is not calculated realistically.	Workload is realistic and well calculated so that is enables the students to pass the course in given time frame.
Assessment	There is no description of assessment or the assessment is not aligned with the learning objectives set for the course. Assessment is not transparable.	Assessment is described partly but there are assignments that are excluded. The assessment methods cover the set learning objectives only partly.	Assessment methods are well thought and they support learning objectives. Assessment is continuous and aims to develop students' skills.
Teaching methods	There is no description of teaching methods or the connection between the methods and assessment with learning objectives is missing.	Teaching methods are varied but the connection to learning objectives and assessment is missing. Variation of teaching methods may also be too much.	The selection of teaching methods is described and adjusted with the assessment and learning objectives. There is variation of teaching methods.
Feedback	No evidence of student feedback.	Feedback is collected but there is no evidence of how it is used in developing teaching.	Using several channels to collect feedback. Feedback is used during the course and it aims to develop both students learning as well as the course it self.