

## Aalto University Language Centre LCA-1022, 2019-2020

### Workflow

**Scoring** (max points): assignments = 35 pts, peer feedback activities = 20pts, peer review of partner's text (written feedback, face-to-face meeting) = 20 pts, final assignment = 25 points  
For max points, complete according to instructions and on time

### Grading scale for the course grade

5	93 -100
4	85 - 92
3	77 – 84
2	69 – 76
1	61 – 68
0	60 or less

For detailed instructions, see MyC. Unless otherwise instructed, all assignments are handed in to the teacher/s via MyCourses.

### Prior to Workshop 1

Complete course registration: follow instructions in the welcome message. **Bring 2-3 pages** of your draft thesis text to the course during week 1.

### After Workshop 1

Task 1 Watch video on researchable question

**Task 2** Complete research question forum exercise (**Peer feedback activity, 5pts**)

Task 3 View links and watch video on thesis/ purpose statements

Task 4 Use thesis statement generator

**Task 5** Complete thesis statement forum exercise (**Peer feedback activity, 5 pts**)

**Task 6** Complete thesis statement reflection exercise (**A1 2pts**)

**Task 7** Complete portfolio (**A2 3 pts**)

Task 8 Watch video on finding sources

**Task 9** Complete citation style forum (**A3 2pts**)

**Task 10** Upload research article in chosen citation style (**A4 2pts**)

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### After Workshop 2

Task 1 View material on integrating sources

**Task 2** Take quiz on citing and referencing (**A5 2pts**)

**Task 3** Take quiz on punctuating quotations (**A6 2pts**)

Task 4 View material on Peel paragraphs and topic sentences

**Task 5** Take paragraph structure quiz (**A 7 2pts**)

**Task 6** Take identifying topic sentence quiz (**A8 2pts**)

**Task 7** Practice Turnitin (submit own text to see if it contains elements of plagiarism; **A9 2pts**)

**Task 8 R1:** Revise text so that sources are integrated (including paraphrases and summarizing), Peel paragraphs and topic sentences are present, and reference list is correctly formatted. Submit to MyC (**A10 2pts**)

**Task 9** Bring R1 to class (WS3) and participate in peer feedback activity (R1) (**5 pts**)

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### After Workshop 3

**Task 1 R2** Revise pages according to comments and add end focus and familiar before new and submit to teacher for comments by Tuesday (**A11 2pts**)

Task 2 Read material on four types of paragraph (rhetorical modes)

**Task 3** Calculate average number of words per sentence in the middle of own text and research article and post to forum (**A 12 2pts**).

Task 4 Watch the videos on a) zombie nouns (nominalizations) and b) academic tenses

**Task 5** Read through the material on academic phraseology and transitions visit the phrase bank

**Task 6 R3** Revise pages adding academic phraseology, checking the verb tense, eliminating zombie nouns, highlighting the metalanguage (signposting phrases, transitional phrases, connectors). Submit to MyCourses before WS4 (**A 13 2pts**). Bring to W4 and participate in peer feedback activity (**5pts**)

Task 7 Review material on introductions and conclusions

Tasks 8a & 8b Complete sign-up questionnaire for Part 2 & mid-course feedback

Task 9 Bring your introduction or conclusion to Workshop 4 (if not done yet, find two examples from Aaltodocs: <https://aaltodoc.aalto.fi/>)

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### After Workshop 4

Task 1 Analyse your conclusion (or one from an aaltodocs thesis) to see whether it fulfills the criteria on the slide. Bring to Workshop 5 for discussion

**Task 2 R4.** Revise text according to teacher comments and peer review comments and submit (**A14 2pts**)

Task 3 1.5-page reflection on revising own text and peer review feedback, feedback received so far, analyzing an intro and conclusion etc. (**A 15 2pts**)

Task 4 Watch video on abstracts

Task 5 Access the links on parallel structure, relative clauses, relative vs noun clauses, formal-informal language. Bring any questions you may have to class.

Task 6 Try the grammar exercises from the links. Which would you recommend, to whom, and why?

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### After Workshop 5

**Task 1 R5** Revise text for informal features/ grammatical problems: contractions, phrasal verbs, questions structures, personal pronouns, punctuation problems (relative pronouns, conjunctive adverbs etc.) and other features from the course contents that may need polishing. Email text to peer review partner and upload in MyC to teacher/s. See instructions in MyC **(A 16 2pts)**

**Task 2** Review your partner's text according to instructions, email the text and the feedback document to your partner and upload in MyC to teacher/s. See instructions in MyC. Meet your partner for a face-to-face peer review session **(20 pts)**

**Task 3 R6** Revise your own text according to peer review comments and submit to teacher for comments. Also upload the very first version of the sample pages you have been working with in the course. (Check. Has your text improved?) **(A 18 2pts)**

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### After Workshop 6

**Task 1 R7** Revise text according to teacher feedback and submit to Turnitin deposit box in MyC. **(Final assignment max 25 pts. Graded.)**

**Task 2** Complete course evaluation and course feedback