Use the checklists below to check whether your drafted blog post covers the points listed. Based on your observations, make any necessary changes before posting your blog.

Checklist for Writing Organizer 1 - Telling a story

	I have an interesting title that applies one of the seven surefire ways to pen a headline
	I have a clear idea of the target audience (for whom this blog post is intended)
	I set the scene in the first paragraph (to orient the reader)
	I stated the problem or dilemma that sets off a sequence of interesting events
	I narrated the event either sequentially or chronologically
	I used figurative language, such as 'My heart was beating like a drum'
	The motivation for my characters' actions were explained and understood (if applicable)
	I connected events using transitional language, like 'suddenly' and 'meanwhile'
	I organized my paragraphs in a logical manner
	My narrative left readers thinking about a concept or moral after they were finished
	I referred to technical terms, facts, and events to give my narrative depth
	I used the first or third person for narrating
	I described the final outcome, providing a climax or ending
	I varied my language to increase the flow of the writing
	I use the pronoun 'I' and verbs with -ing as I narrate the story
	I used a visual to support my writing
	I edited my narrative for meaning, spelling, and punctuation

Other observations or comments

Checklist for Writing Organizer 2 - Recounting an event

	I have an interesting title that applies one of the seven surefire ways to pen a headline
	I have a clear idea of the target audience (from whom this blog post is intended)
	I have an interesting fact in my first paragraph
	My recount retold events using a clear chronology
	I used connective words like 'next', 'after', and 'then'
	I set the scene with sufficient details
	I used figurative language to bring the recount to life
	I used a labeled visual to support my writing
	I made a personal comment about the events that happened
	I have re-read my recount and it makes sense
	I varied my language to increase the flow of the writing
	I edited my writing for meaning, spelling, and punctuation

Other observations or comments

Checklist for Writing Organizer 3 – Explaining a Procedure

	I have an interesting title using words like 'how' or 'why'
	I have a clear idea of the target audience (for whom this blog post is intended)
	I stated clearly the purpose of the blog post
	I have an interesting fact in my first paragraph
	By the last paragraph, I have answered or explained my title
	I wrote in present tense as if it were happening now
	I used a labeled visual to support my writing
	I connected ideas using transitional language, like 'first', 'then', and 'finally'
	I started each step with an action verb
	I explained clearly what needs to be done in each step
	I varied my language to increase the flow of the writing
	I edited my writing for meaning, spelling, and punctuation

Other observations or comments

Checklist for Writing Organizer 4 – Explaining how or why something works

	I have an interesting title using words like 'how' or 'why'
	I have a clear idea of the target audience (for whom this blog post is intended)
	My opening lines capture the reader's attention and introduce the topic
	I make an interesting comment or question in my first paragraph
	By the last paragraph, I have answered or explained my title
	I wrote in present tense as if it were happening now
	I wrote in sequential order to explain how or why something works
	I used a labeled visual to support my writing
	I grouped ideas together that belong together
	I explained clearly how or why something works (providing sufficient detail)
	I concluded with a summary or recommendation
	I included a comment about the use or history
	I varied my language to increase the flow of the writing
	I edited my writing for meaning, spelling, and punctuation

Other observations or comments

Checklist for Writing Organizer 5 – A persuasive expository argument

	I have an interesting title that applies one of the seven surefire ways to pen a headline
	I have a clear idea of the target audience (for whom this blog post is intended)
	My opening lines capture the reader's attention and introduce the topic
	I stated my position (i.e., my view of the issue)
	I provided a series of points that argue my position
	I explained my position with supporting evidence
	I grouped ideas together that belong together
	I used connective words like 'moreover', 'in addition', 'because', 'since'
	I concluded by strongly restating my position and briefly mentioning the reasons why in a way that is not mechanical
	I varied my language to increase the flow of the writing
	I used emotive language (words with emotional pull) to appeal to readers
	I edited my writing for meaning, spelling, and punctuation

Other observations or comments

Checklist for Writing Organizer 6 – A persuasive discussion argument

	I have a clear idea of the target audience (for whom this blog post is intended)
	My opening lines capture the reader's attention and introduce the topic
	I stated that differing groups have different views 'for' and 'against' the issue
	I provided points of evidence 'for' and 'against' the issue
	I use block-style organization, i.e., grouping all the 'for' points together and all the 'against' points together (Option 1)
	I use point-by-point (not block-style) organization, i.e., stating a point and the arguments 'for' and 'against' it before going to the next point (Option 2)
	I used connective words like 'in contrast', 'conversely, 'unlike'
	I used emotive language (words with emotional pull) to appeal to readers
	I used comparisons and analogies to illustrate the arguments
	I concluded by summarizing the overall argument and making a recommendation
	I edited my writing for meaning, spelling, and punctuation

Other observations or comments

Checklist for Writing Organizer 7 – A descriptive information report

	I have an interesting title that applies one of the seven surefire ways to pen a headline
	I have a clear idea of the target audience (for whom this blog post is intended)
	My opening lines capture the reader's attention and introduce the topic
	In the first paragraph, I define or classify the subject
	I provided facts about the subject, set out as subtopics in paragraphs
	I used subheadings to organize each subtopics (optional)
	I used sensory details - how it looks, smells, sounds, feels, or tastes – to vividly describe the subject
	I used metaphors and as wide a vocabulary as possible to avoid redundancy
	I provided closure by summarizing, questioning, or commenting the information provided
	I varied my language to increase the flow of the writing
	I edited my writing for meaning, spelling, and punctuation

Other observations or comments

Checklist for Writing Organizer 8 – A descriptive response to a Text/image/video/artefact

	I have an interesting title that applies one of the seven surefire ways to pen a headline
	I have a clear idea of the target audience (for whom this blog post is intended)
	My opening lines capture the reader's attention
	In the first paragraph, I introduce the subject, i.e., the text, image, video, or artefact
	I described the text/image/video/artefact, including characters involved (if applicable)
	I described the text/image/video/artefact, including a summary of what happened (if applicable)
	I described the text/image/video/artefact, including any other important features that visualize
	I provided a personal response, including physical reactions or effects, how it made me feel, what I
	I used sensory details - how it looks, smells, sounds, feels, or tastes – to vividly describe the subject
	I used metaphors and as wide a vocabulary as possible to avoid redundancy
	I provided closure by assessing or making a recommendation
	I varied my language to increase the flow of the writing
	I edited my writing for meaning, spelling, and punctuation

Other observations or comments