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Situation: The audience is asking you questions about your presentation. What do you think is the best thing to do or say in each of these cases? Discuss in groups and write down your responses, numbering each one as 1a, 1b, etc

1) Instead of asking a Q, the person

- a) Strongly, rather angrily, disagrees with your point of view
- b) States his/her own views that agree with yours
- c) States that some info you've given is inaccurate (but you're sure that you're absolutely correct)
- d) Says that some info you've given is inaccurate, and you aren't sure whether your info is correct

2) The person asks a question . . .

- a) That is so basic you realize s/he didn't understand your presentation
- b) That will require a long, complicated, or technical answer
- c) Unrelated to the info you have given
- d) That is multiple questions and others are waiting for a turn

