

REIMBURSEMENT APPROVAL FORM



All fields are mandatory

Personal Information

Last name

First name

Cost information

Course code and course name

AXM-E0409 - Art of Packaging

Project number and cost center (check from teacher in charge)

A80604-300179 (Pack-Age 2023)

Teacher in charge

Markus Joutsela

Description and purpose of purchase

Prototyping and material treatment expence

Total sum

Approval

Signature of teacher in charge

Date

PLEASE NOTE

- 1) Attach this form, or email containing the same information to your NEO claim
- 2) All the receipts need to show the VAT precentage.
- 3) If your purchase is divided between other people, please indicate the names.