

PERSONAL EXPLORATION 2024 Exhibition Timeline

8 February

Groups for exhibition planning

TEAM 1

Exhibition Design (graphics, media)

TEAM 2

Exhibition Architecture and Building

TEAM 3

Exhibition opening and in charge of taking down the exhibition

13 February

Project feedback discussions

15 February

Preparing the names and 3-5 sentences for individual works

19 February

Gallery becomes available

22 February

9.15 Final presentations in the gallery (we will meet in FK206)

15.00 Opening

1 March

End of exhibition. Take down your works
Team 2 cleans up
Send photos and texts for the webpage to Priska or Mira?

30 April

Submit your final reflections in pdf format. In MyCourses

FINALIZE YOUR ARTEFACTS

TEAMS WORK TOGETHER FOR BUILDING THE EXHIBITION (POSTERS, TEXTS, SPACE ARRANGEMENTS, INVITATIONS, OPENING)

DOCUMENT YOUR WORK IN THE GALLERY SETTING

PERSONAL EXPLORATION 2023 GALLERY

Väre

Second Floor – K2

FK Lobby (FK206)

Exhibition Space across the bridge near the Department of Design, second floor. Rail hanging system, spot lighting and natural light from the window.

A! Aalto-yliopisto
Aalto-universitetet
Aalto University



BOOK YOUR PEDESTALS AND ELECTRONICAL EQUIPMENT FROM TAKEOUT

PEDESTALS: <https://takeout.aalto.fi/vare/events>

TAKEOUT: <https://takeout.aalto.fi>

MORE INFO: <https://www.aalto.fi/system/files/2021-05/Aalto%20Spaces%20for%20Exhibitions-Guide-2021-EN.pdf>

Team 1 Exhibition Design

- Name for the exhibition
- Exhibition description
(3 paragraphs)
- Visual design for the poster
- Collecting the texts of each work
- Press release text and visual design for Aalto / CoDe pages
- Invitation text and visuals
- Designing and printing the name tags for the exhibition
- Printing (from the course budget)

Team 2 Exhibition Building

- Leading the building of the exhibition
- Technical equipment
- Exhibition architecture
- Spatial design and organization
- Display design
- Info graphics design: plan what texts are needed
- Light design (if possible)
- Acquiring materials
- “Curation”
- Clearing out after the exhibition

Team 3 Exhibition Opening

- Event design
- Preparing the food & drinks (from the course budget)
- Arranging the cutlery (cups, plates etc.)
- Sending invitations

Team 1
Exhibition Design

Write 3-5 sentences text of your work.

Team 1 proofreads the texts, puts them in layout and prints.

Team 2
Exhibition Building

Finalize your artefact.

Tell Team 2 how you'd like your work to be presented.

Description texts are placed in the exhibition together with Team 2.

Set-up your piece on the exhibition area with Team 2.

Remove your piece when the exhibition ends.

Team 3
Exhibition Opening

Write and collect a list of email addresses you want on the invitees list and send it to the opening party team.

Team 3 sends out the invitations.

PERSONAL EXPLORATION 2024 Personal duties & Timetable

MONDAY 19.2. > PRESS RELEASE + INVITATION / POSTER READY, INVITATIONS AND POSTERS OUT

TUESDAY 20.2. > ALL WORKS ARE READY / EXHIBITION TEAM STARTS BUILDING

WEDNESDAY 21.2. > EXHIBITION BUILDING FINALIZING (EVERYONE WORKS TOGETHER)

THURSDAY 22.2. > FINAL PRESENTATIONS STARTING AT X (9.15) AND OPENING X (15:00-17:00)

<https://www.aalto.fi/en/contemporary-design/personal-exploration>