

Course Code and Title	
MLI-A7101 Finnish for Foreigners 1	3 cr
Learning Outcomes and Content	
<p>Learning outcomes for this course; upon successful completion, students will demonstrate: 1) use short and simple Finnish expressions in everyday life (for example, introducing oneself, telling the time, buying and paying, food and menus), 2) manage in Finnish in common social situations, 3) write short messages, and 4) understand key aspects of Finnish culture and ways of life.</p> <p>Content: This course is designed to introduce Finnish language and culture to foreign students and enable them to better integrate into Finnish student life, the local community, and business life. It introduces basic vocabulary of daily life and the basic grammatical structures of Finnish (partitive and genitive, verb types 1–5, possessives). Students will practice situations related to everyday tasks and social life (asking and answering questions).</p> <p>Further information (EN): CEFR: Starting Level 0, Target level A1.1</p>	

Instructor Name and Profile
<p>Tarja Isokääntä Senior lecturer at Xamk, South-Eastern University of Applied Sciences teaching Finnish as a foreign language (FSL) and Finnish communication skills. MA, studied at the University of Jyväskylä, major the Finnish language.</p>

Email Address
tarja.isokaanta@xamk.fi

Office Hours
Mondays, Wednesdays, and Thursdays 4–5 pm; Tuesdays and Fridays 4–4:30 pm.

Required Reading
Kuparinen, Kristiina & Tapaninen, Terhi. 2022. Oma suomi 1. Suomea aikuisille. Helsinki: Finn Lectura. Edition 2022 or newer. ISBN 978-951-1-44826-6.

Course Schedule
<ul style="list-style-type: none"> - Lessons 13:00–16:00 from Mondays to Fridays; March 11 – March 28 + 9:00–12:00 Friday, March 22. - Tests Friday, March 15 & Friday, March 22 - Presentation Friday, March 22 at 13:00 - Exam Thursday, March 28 - Museum report Thursday, March 28 at 23:55

Deduction due to an absence on the first day of the course: 5 points (on a 100-point scale) will be deducted from the student's final raw score before converting it to the final grade. If a student is absent on the first day due to illness, and provides the Manager of Academic Operations with a medical certificate, the 5-point deduction will be waived. The Manager of Academic Operations will then inform the instructor of the waived deduction.

Session # and Date	Topic/s	Assignment/s
Session 1: Monday, March 11	Introduction and instructions. Saying hello, alphabet, pronunciation, introducing oneself, countries, languages, nationalities, personal pronouns, the verbs to be, to speak and to live.	Instructions and due dates. Reading, oral, and written exercises (p. 6–13, 15).
Session 2: Tuesday, March 12	Introducing oneself, asking and answering questions, countries, languages, nationalities, personal pronouns, the verbs to be, to speak and to live, vowel harmony, numbers, personal data.	Reading, oral, and written exercises (p. 13–23).
Session 3: Wednesday, March 13	Family, interrogatives, questions, and answers.	Reading, oral, and written exercises (p. 24–33).
Session 4: Thursday, March 14	Family, questions, and answers, yes/no questions, genitive (owner).	Reading, oral, and written exercises (p. 32–39, 42–43).
Session 5: Friday, March 15	Spoken Finnish (informal speech, colloquial Finnish), buying at a cafeteria, summing up chapters 1–2.	Test (Chapters 1–2, p. 6–49). Reading, oral, and written exercises (p. 40–41, 43–49).
Session 6: Monday, March 18	Talking about one's day, conjugation (verb types 1–5).	Reading, oral, and written exercises (p. 50–52, 54–59).
Session 7: Tuesday, March 19	Talking about one's day, conjugation (positive & negative) with whom.	Reading, oral, and written exercises (p. 53, 56–58, 60–63).

Session 8: Wednesday, March 20	Days of the week, telling the time, daily activities.	Reading, oral, and written exercises (p. 64–75).
Session 9: Thursday, March 21	Food, shopping, adjectives, partitive.	Reading, oral, and written exercises (p. 76–84).
Session 10: Friday, March 22	Lessons 9–12: Food, meals, shopping, adjectives, usage of partitive and partitive of pronouns, spoken Finnish. Presentations 13–16.	Test (Chapters 3–4, p. 50–97) Reading, oral, and written exercises (p. 84–97). Presentations on the Finnish culture (from 13:00 on, material must be submitted before 13:00.)
Session 11: Monday, March 25	Describing one's apartment, colors, and more adjectives; pieces of furniture.	Reading, oral, and written exercises (p. 108–115).
Session 12: Tuesday, March 26	Describing one's apartment, to have, where.	Reading, oral, and written exercises (p. 114–129).
Session 13: Wednesday, March 27	Summing up and revising.	Reading, oral, and written exercises (p. 98–107, 130–133).
Session 14: Thursday, March 28	Revising, exam.	Revising for the exam. Exam (p. 6–133). Deadline for the museum report (at 23:55)
Friday, March 29	Good Friday	No course activities

Grading	
Course Requirement	Weighting (%) or maximum points
Exam	40
Tests (2 x 10)	20
Presentation	20
Museum report	10
Participation (including submitted online/other exercises)	10
Total	100
Conversion scale	Final grade (official scale)
90 - 100	5
80 - 89	4
70 - 79	3
60 - 69	2
50 - 59	1
0 - 49	0

ECTS STUDENT WORKLOAD	
This course is a 3 ECTS unit course, following the ECTS (European Credit Transfer System) guidelines of Aalto University School of Business. The number of hours the average student is expected to work in the course is 80 (including in-class and out-of-class work).	
Types of Hours	Number of Hours
Contact hours (on- and off-campus):	45
Out-of-class hours:	35 (Sum of fields below)
Work with course materials, eg required reading	16
Exam and test preparation	5
Individual research & writing	7
Team projects (meetings, research, preparation, etc.)	7
Total of all student workload (contact and out-of-class) hours:	80

ACADEMIC POLICY STATEMENTS

CODES OF CONDUCT
Academic excellence and high achievement levels are only possible in an environment where the highest standards of academic honesty and integrity are maintained. Students are expected to abide by the Aalto University Code of Academic Integrity, other relevant codes and regulations, as well as the canons of ethical conduct within the disciplines of business and management education.
In addition, the BScBA Program has strict exam regulations in force which must be followed in all test-taking situations.

TEXTBOOK POLICY
All required textbooks and other course materials are the responsibility of the student. It is the expectation of faculty that all students will have access to the textbooks and other reading material. If a student is not able to purchase his/her own copy of the textbook or other required reading materials, it is nonetheless the student's responsibility to find a way to complete the reading for the course.

CLASS ATTENDANCE AND PARTICIPATION
Class attendance and participation are considered integral parts of teaching and learning at the BScBA program in Mikkeli. Therefore, regular class attendance is required of all students and attendance records are kept for each class. Students are also expected to be in class on time.
If the student participates in the final exam/assessment, it will be graded and counted towards the final grade.
The attendance policy of the BScBA program provides that:
1) A maximum of three absences of any kind is allowed for a 3-week, 3-credit course. Four or more absences will result in being dropped from the course.

- 2) Whenever taking an absence, **the student bears the risk of missing class**, and the consequences, which may include a lower participation grade, missing a graded activity, etc. It is up to the course instructor to decide whether or not a graded activity can be completed later.
- 3) **An absence on the first day of the course** will result in 5 points (on a 100-point scale) being deducted from the student's final raw score before converting it to the final grade. If a student is absent on the first day due to illness, and provides the Manager of Academic Operations with a medical certificate, the 5-point deduction will be waived. The Manager of Academic Operations will then inform the instructor of the waived deduction.
- 4) **A student getting to class after the session has started** will not be able to enter the classroom until the first break and will get an absence for the day.
- 5) It is expected that **students marked present for the day are in class the entire time**. Students leaving class early may be marked absent.
- 6) **The instructor may include class participation as a component of the grade**; up to 15% of the total points that can be earned toward the final grade.
- 7) **The instructor may identify up to three days of the course (in addition to the first day) as mandatory**, ie taking an absence on those days would have a direct impact on the course grade.

The instructor for the course will take attendance in classes. The decision to drop a student from a course will be made by the instructor, who will inform Mari Syväoja, Manager of Academic Operations: mari.syvaoja@aalto.fi.

Addition to the attendance policy of the BScBA Program, Mikkeli Campus:

- This addition concerns absences in addition to the normal maximum of three that would fall under a category called **Medical and Family Emergency cases**.
- Students who want to use this option to complete a course must fulfil these criteria:
 - The total absences of the student will exceed the normally allowed three absences due to a major medical problem or family emergency.
 - The student will be absent no more than 5 days; exceeding that number of days will result in dropping the course.
 - Documentation or a detailed explanation concerning the entire period of the emergency (such as a medical certificate) is provided to the Manager of Academic Operations.
- The case-by-case solution will be coordinated by the Manager of Academic Operations, who will deal with the documentation and discuss with the instructor to find a pedagogical solution enabling the student to continue in the course. In case the MAO is on leave, the student should contact the other study office staff.
- The solution must not cause a significant increase in the instructor's workload. The grading elements for the course may be reviewed, and additional assignments may be arranged if feasible. However, a shifting of grading proportions may occur. The course grade might be affected due to the student missing some in-class activities.