# Group organizing task

Fill in the following table where applicable. You can modify the (table in) word document. The roles can be updated later during the course.

Do a group SWOT analysis.

The group's contact person will contact the missing members. The group can change their contact person. If the contact changes, you need to inform to: <ENG-A1002@aalto.fi>.

**Table.** Roles and strengths.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Group number** | | |  | | | | | | | | | | | |
| **Group name** (voluntary) | | |  | | | | | | | | | | | |
|  |  | **Email** |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | **Name** |  |  |  |  |  |  |  |  |  |  |  |  |
| **Roles** | |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Contact |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Chairman |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Secretary |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Project engineer |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Artistic expert |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Modeler |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Major** | |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | ARTS |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | ENY |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | KJR |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | RYM |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **IT-skills / interest** | |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | ArcGIS |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | AutoCAD |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | FEM |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Google Sketch Up |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Indesign |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | MS Office |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Solid Edge |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Tekla Structures |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Other Strengths / interest** | |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | 3D-printing |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Document creation |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Performance |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Graphic communication |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Meeting techniques and procedures |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Making a model |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Photography |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Video |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Hobbies** | |  |  |  |  |  |  |  |  |  |  |  |  |  |
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SWOT analysis Do a group SWOT analysis. (compare to the pretask).

**S** Strengths

**W** Weaknesses

**O** Opportunities

**T** Threats

Submission DL 18.4.2019 at 23.55.

File name: GroupOrganizing\_#\_yyyymmdd.xxx (# means group number)

MyCourses -> Project -> Group Organizing Task